

**DECISION LOG OF THE BOARD MEETING**  
**13 December 2022**

1.0	BOD welcomed Karen Harvey (appointed 28 November) to join the NE&C Board
6.0	Energy Working Group (EWG) appointed. Approved guide presented to the group for guidance.
7.1	BOD accepted CB's resignation. SG agreed to assist Estate office staff, until a new EM has been appointed.
7.2	BOD agreed SB draft of EM job description to go live on Indeed. KH to proceed and advertise the role.
7.3	BOD approved LSS role Stacey Bird -start date 09 January 2023
7.8	SH advised BOD the agency Colbolt (previously used to appoint CB) would require a further fee to replace CB. BOD decided not to follow through with Colbolt, who had suggested a previously interviewed candidate.
9.2	BOD approved an investigation to understand what process was taken to change the 2012 Articles of Association which had never been filed on Companies House. SG and DP
10.1	BOD approved AW to investigate the process that WDenis used when reporting a filed claim
	Ratification of Board Decisions Taken by email
11.1	18 VC Approved Like for like kitchen. Not approved to use communal garden, for use of contactors cutting and construction
11.2	71AG like for like replacement boiler, not approved new aperture for flue.
11.3	53AG Approved like for like replacement window and doors/some white aluminum /Upvc
11.4	10UD replacement/painting windows-Approved (CB)
11.5	18OM approved replacement Bathroom and kitchen-Like for Like (CB)